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## **Speech Language Pathologist**

## **Reports To**

The Speech Therapist will report to the Program Manager.

## **Job Overview**

Diagnoses and treats individuals with speech, language, voice and fluency impairments.

## **Responsibilities and Duties**

* Performs hearing and/or speech and language examinations to learn the patient's degree of impairment.
* Evaluates hearing and /or speech and language test results.
* Evaluates barium swallow results and/or other test results and overall medical background information.
* Diagnoses patients and formulates treatment plans for speech, language, fluency, voice or swallowing impairments.
* Educates patients and family members about the various communication techniques or strategies to cope with the impairment.
* Writes reports and maintains client information for the purposes of evaluation, treatment progress and discharge of client.
* Performs administrative responsibilities, coordinates paperwork, writes lesson plans and schedules case management activities and/or any other appropriate patient information and/or recordkeeping for administrative, billing and caseload purposes.
* Develops individual and/or group activities and/or programs to manage behavior, speech, language or swallowing problems.
* Participates in and writes reports for meetings regarding patients' progress.
* Participates in the planning and implementing of individualized educational planning (IEP) meetings, in-service meetings, or intervention assistance team meetings.
* Instructs clients with techniques for more effective communication, such as sign language, lip reading or voice improvement.
* The company reserves the right to add or change duties at any time.

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## **Qualifications**

* Education: Graduate of an accredited therapy program
* Experience: 3-5 years of related experience; or equivalent combination of education and experience
* Licenses/Certifications: Current Speech Therapist state license

## **Skills**

* Excellent verbal and written communication
* Service orientation
* Active listening
* Instructing
* Monitoring
* Critical thinking

## **Physical Requirements**

* Hearing: Adequate to perform job duties in person and over the phone.
* Speaking: Must be able to communicate clearly to patients in person and over the phone.
* Vision: Visual acuity adequate to perform job duties, including visual examination of patient and reading information from printed sources and computer screens
* Other: Ability to lift, lower, push, pull, and retrieve objects weighing a minimum of 30 pounds of medical supplies and equipment and the transferring and repositioning of patients. Reasonable assistance may be requested when lifting, pushing, and/or pulling are undertaken which exceeds these minimum requirements. Must be able to withstand prolonged or considerable walking, standing, reaching, stooping, bending, kneeling or crouching.

The above is intended to describe the general content and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the Speech Therapist Job Description and understand the functions and objectives of the position.

Employee Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_