**United Methodist Homes- Hilltop Campus**

**Job Description**

**Job Title: RN Assessment/Wound Care Nurse**

**Department:** JGJ Nursing Home

**Reports To:** Director of Nursing

**FLSA Status:** Non-exempt

**Summary** Oversee and monitor the wound care program. Ensure that residents receive treatment of skin and wound care according to the plan of care, as prescribed by the physician and in accordance with standards of nursing practice, and regulations. Ensure that United Methodist Homes’ policies, procedures and standards are followed. Will also complete additional nursing assessments as required by NYSDOH and United Methodist Homes policies and procedures.

**Essential Duties and Responsibilities include the following. Other duties may be assigned.**

- Follows care plan in regards to skin and wound treatment

- Provides skin/wound care to all residents and reports any changes to Unit Manager/Assistant Director of Nursing

- Accompanies wound care team on weekly skin/wound rounds

- Assists with admissions and completion of RN assessments

- Documents information to reflect the care provided to the resident as well as their response to care

- Reports occupational exposures to blood, body fluids, infectious materials, and hazardous chemicals in accordance with the facility's policies and procedures governing accidents/incidents

- Reports and investigates all allegations of resident abuse and/or misappropriation of resident property

- Participates is QAPI program

- Is subject to call-back during emergency conditions (severe weather, evacuation, post-disaster, etc)

- Rotates on-call responsibilities

**Supervisory Responsibilities**

Supervises Certified Nursing Assistants and Licensed Practical Nurses as needed. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

**Qualifications To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

**Education and/or Experience**

Associate's degree (A. A.) in Nursing or equivalent from two-year college or technical school.

**Language Skills**

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to residents and/or family members, and other employees of the organization.

**Certificates, Licenses, Registrations**

An active license to practice as a Registered Nurse in the state of New York

**Physical Demands The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

While performing the duties of this Job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is frequently required to stand; walk and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit; climb or balance and taste or smell. The employee must regularly lift and /or move up to 50 pounds, frequently lift and/or move up to 100 pounds and occasionally lift and/or move more than 100 pounds.

**Work Environment The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

While performing the duties of this Job, the employee is frequently exposed to fumes or airborne particles. The employee is occasionally exposed to moving mechanical parts. The noise level in the work environment is usually moderate.

**Acknowledgement:** I have read this job description and fully understand the requirements of the position. I accept this position and agree to perform the identified essential functions in a safe manner and in accordance with the facility’s established procedures.

**Employee Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**,**